



LAWRENCE FREE PUBLIC LIBRARY

ANNUAL REPORT FOR 1960

TO THE BOARD OF DIRECTORS:

Circulation continues to climb in both departments of this library. In 1960 we see a total circulation of c.247,000 units, including books, records, and magazines. This represents an increase over 1959 of c.12,000 units. This is the same increase in circulation as in 1959 over 1958.

Again, in 1960, major physical improvements have been made in order to make the library interior more attractive and comfortable to our patrons and staff.

In April 1960, the tuck-pointing on the exterior of the library and the patch-plastering inside was done by Mr. Clarence Cropp. The work was necessary after the foundation of the building had been stabilized in 1959. Subsequently, the library staff and members of the Lawrence Junior Chamber of Commerce repainted the interior of the building. The Junior Chamber of Commerce furnished the paint and labor as their part of this endeavor.

In June, the Board of Commissioners approved the release of bonds for the air-conditioning of the main floor and the board room of the Library. The contract was let to Scott Temperature Company, holder of the winning bid, for the amount of \$7,000. The work was completed on July 15.

On July 12, the property immediately adjacent and to the North of the Library was purchased through the release of bonds by the Board of Commissioners, bringing the total area reserved for future library expansion to 100 by 120 feet.

Improvements within the library, however, have not been limited to physical appearances. A major effort to renovate the book collection has been made. Over 1,300 volumes of adult non-fiction and fiction have been added as replacements for obsolete material or as new material in subject areas where we felt we were lacking. Some \$5,000 and a considerable amount of time were spent on this project. It is not yet complete.

To eliminate the "deadwood" and to bring our card catalog up to date, we

conducted an inventory of adult non-fiction in December 1960. The Library was closed by Board action on December 20, 21, and 22. A total of 614 volumes were listed as unaccounted for by this inventory. Considering the great interval of time between the last inventory and this one, we do not consider this an inordinate loss.

While we have stressed the renovation of our book collection this past year, we have not neglected purchasing new and current books. Almost 3,200 new books were added in addition to what we have termed replacements, bringing our total volumes added to 4,500. In 1961 we will reach the 50,000 mark in total number of volumes.

An event of considerable importance to the future of this library took place on June 18 with the formation of the Douglas County Committee for Library Service. This group has as its immediate goal the signing of a contract between the Library Board and the County Commissioners for the extension of library service into the rural areas of Douglas County. Their ultimate goal is to establish a Douglas County Library, the bases of which would be the Lawrence Free Public Library and the Baldwin City Library.

This committee has been encouraged by promise of support from the Library Board and the Traveling Libraries Commission, a state agency. This latter agency has offered to bring in the books, bookmobile and staff to run an experimental county library for a period of two years. The service, operating out of the Library, would continue until the plan for a tax-supported county library is placed on the ballot for public approval in 1962.

Plans for 1961 call for the paving of the area to the North of the Library and its use as a parking lot. To match this, we have contracted for a rear entrance to the main floor of the building.

In summary, we are proud of our accomplishments during 1960 and most appreciative of the support we have received from you, the City Commissioners, and others interested in making this Library one of the finest examples of public library service in Kansas.

Respectfully,

*Edward A. Howard*

Edward A. Howard,  
Head Librarian

To the Board of Directors of the Lawrence Free Public Library:

Ladies and Gentlemen:

It is a pleasure to submit to you the fifty-sixth annual report for the year ending December 31, 1960.

The library has been open for reading and circulation of books for 306 days, eleven hours on week days and eight hours on Saturdays, closing Sundays and seven holidays.

#### CIRCULATION

	Adult	Juvenile	Total
Total	99,834	130,333	230,167

This circulation total represents an increase of 8,554 volumes lent over 1959.

In addition to books there were 9,651 phonograph records and 7,001 periodicals lent for home use.

#### REGISTRATION

	Adult	Juvenile	Total
December 31, 1959	7,460	2,272	9,732
Added	2,986	1,150	4,136
Withdrawn	2,727	204	2,931
December 31, 1960	7,719	3,218	10,937

#### BOOK STOCK

	Adult	Juvenile	Total
December 31, 1959	34,116	13,431	47,547
Added	2,748	1,696	4,444
Total	36,864	15,127	51,991
Withdrawn	1,856	575	2,431
December 31, 1960	35,008	14,552	49,560

To the City Commission:

Gentlemen:

We herewith respectfully submit the fifty-sixth annual report of the Board of Directors of the Lawrence Free Public Library for the year ending December 31, 1960.

Maintenance Fund

Balance	\$ 874.05
Receipts	\$63,367.52
Warrants	

Library Maintenance

Salaries	\$35,994.01
Social Security	1,115.17
Books	13,453.72
Periodicals	486.87
Library Supplies	2,159.14
Binding	646.48
Records	946.87
Bookmobile	420.49
	<u>\$55,222.75</u>

Building Maintenance

Janitors Salary	\$ 2,700.00
Building Supplies	798.07
Repairs & Equipment	1,931.27
Utilities	1,773.62
Insurance	649.08
Miscellaneous	292.73
	<u>\$8,144.77</u>

Balance	874.05		
	<u>\$ 64,241.57</u>	<u>\$64,241.57</u>	

	<u>Balance</u>	<u>Receipts</u>	<u>Warrants</u>	<u>Balance</u>
Desk Collections	\$ 1,477.11	\$ 4,787.29	\$ 3,084.70	3,174.70
L. H. Perkins Memorial Fund	44.66	30.00		74.66
Virginia S. Edwards Memorial Fund	41.84	25.00		66.84
Gurdon Grovenor Memorial Fund	40.16	110.00	143.11	7.05
May Moore Memorial Fund	98.99	65.00		163.99
Jane Welch Memorial Fund	28.51	25.00		53.51
All Funds	\$2,605.32	\$68,409.81	\$66,595.33	\$4,419.80

Charles C. Rankin  
President

Mrs. A. B. Ewing  
Secretary-Treasurer

To the Honorable Board of Directors of the Lawrence Free Public Library.

I have the honor to report the following receipts and disbursements for the year ending December 31, 1960.

	<u>Balance</u>	<u>Receipts</u>	<u>Warrants</u>	<u>Balance</u>
Maintenance Fund	\$ 874.05	\$63,367.52	\$63,367.52	\$ 874.05
Desk Collections	\$1,477.11	\$ 4,787.29	\$ 3,084.70	\$3,179.70
L. H. Perkins Memorial Fund	\$ 44.66	\$ 30.00		\$ 74.66
Virginia S. Edwards Memorial Fund	\$ 41.84	\$ 25.00		\$ 66.84
Gurdon Gruvenor Memorial Fund	\$ 40.16	\$ 110.00	\$ 143.11	\$ 7.05
May Moore Memorial Fund	\$ 98.99	\$ 65.00		\$ 163.99
Jane Welch Memorial Fund	\$ 28.51	\$ 25.00		\$ 53.51
All Funds	\$2,605.32	\$68,409.81	\$66,595.33	\$4,419.80

All of which is respectfully submitted.

Mrs. A. B. Ewing  
Treasurer