

REGULAR MEETING FOR JANUARY, 1970

The regular meeting of the Board of Trustees of the Lawrence Free Public Library was scheduled to be Tuesday, January 13 at 4:00 p.m. in the Director's Room of the Library.

Members present were: Chairman Max Stalcup, Clark Coan and Jean Ulmer.

Due to the lack of a quorum, no meeting was held. The list of bills for December, 1969 had previously been sent to all board members so the members present approved them. Skipper Williams gave his verbal consent to the bills over the telephone.

Karen Walczak

Karen Walczak

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY 12-31-69

	Dec. <u>'69</u>	Dec. <u>'68</u>	Yr. to Date <u>'69</u>	Yr. to Date <u>'68</u>
Beginning Balance - 1/1				
December 1	19,145.72	13,099.17	3,430.32	4,996.20
EXPENDITURES:				
Funds	141.71	109.81	112,128.00	104,179.00
Books	10.28	14.35	6,082.05	781.75
Children's Books	576.78	544.77	130.09	165.98
Collections	.40	-----	6,584.89	5,859.41
Library Supplies	217.60	248.09	432.81	146.15
Microfilm Copies	15.00	22.50	3,025.44	2,091.46
Gifts	-----	-----	128.37	30.14
Employer's Blue Cross	-----	-----	493.55	64.80
Hourly Salaries	-----	-----	17,574.24	6,100.00
Social Security	-----	-----	804.10	260.00
-----	-----	-----	734.20	265.50
-----	-----	-----	416.96	188.80
Employer's Blue Cross	-----	-----	131.69	-----
-----	-----	-----	27.00	-----
-----	-----	-----	12.91	13.29
Child Gifts	3.97	-----	115.00	1,668.45
Repairs & Equipment	-----	-----	188.13	70.00
Library Materials	5.00	-----	52.50	52.50
Reserve Fund	-----	-----	230.00	231.42
Memorial Fund	-----	-----	200.00	200.00
Automobile	-----	-----	5.76	3.84
Printing Supplies	-----	-----	45.60	43.40
Reserve Fund	.20	21.70	45.60	43.40
Reserve Fund	.20	21.70	65.00	65.00
Reserve Fund	32.50	32.50	2.23	-----
-----	-----	-----	27.47	-----
Utilities	-----	-----	235.30	-----
-----	-----	-----	11.50	15.45
Medicals	-----	-----	-----	382.20
Library Cards	-----	-----	-----	4,875.00
Library Book Acquisitions	-----	-----	-----	-----
TOTAL RECEIPTS	1,003.64	1,015.42	149,931.39	127,796.94
AMOUNT AFTER RECEIPTS AND				
LIBRARY EXPENDITURES	20,149.36	14,114.59	153,361.71	132,793.14
EXPENDITURES:				
Salaries	5,075.93	4,736.40	64,237.92	57,195.15
Librarian's Salary	278.30	248.17	3,233.67	3,011.42
Employer's BC-BS Paid	61.87	75.65	951.50	587.85
Employer's BC-BS Paid	186.75	143.20	1,659.94	1,172.00
General Income Tax Paid	874.50	822.50	11,506.20	9,001.30
-----	75.00	40.45	1,088.59	792.85
Books	2,217.02	1,071.81	20,564.41	16,945.75
Children's Books	166.74	297.93	6,706.95	7,674.37
Automobile	56.91	-----	523.50	426.09
Microfilm Copies	230.80	153.90	2,748.96	1,881.72
Repairs & Equipment	465.03	15.50	4,725.11	3,156.44
Emergency	21.69	19.09	287.11	361.62
Printing Supplies	2.33	8.10	544.21	482.23
Library Supplies	84.99	22.88	3,927.44	3,822.48

	Dec. <u>'69</u>	Dec. <u>'68</u>	Yr. to Date <u>'69</u>	Yr. to Date <u>'68</u>
EXPENDITURES (cont.)				
Library Materials	316.43	-----	2,107.93	792.27
Utilities	221.59	201.23	2,486.28	2,213.01
Texas State Tax Paid	261.76	215.63	1,150.62	900.29
Employee's KPERS	479.68	546.13	2,177.41	2,002.79
Employer's KPERS	695.49	614.40	3,157.08	2,253.18
Social Security	1,408.40	1,403.30	7,751.65	6,400.93
Travel	84.00	15.00	722.62	218.84
Printing	180.01	-----	849.55	460.04
Medicals	89.76	-----	2,298.59	1,649.80
Law Book Acquisitions	-----	-----	-----	4,875.00
Book Collections	2.77	-----	9.70	14.64
Insurance	-----	-----	1,155.16	929.00
Vendor Fund	-----	-----	175.00	141.76
TOTAL EXPENDITURES	13,537.75	10,684.27	146,750.10	129,362.82
BALANCE AFTER RECEIPTS				
EXPENDITURES 1-1-70	<u>6,611.61</u>	<u>3,430.32</u>	<u>6,611.61</u>	<u>3,430.32</u>
Encumbered funds for outstanding book orders at year's end and outstanding printing	3,095.17	2,348.97	3,095.17	2,348.97
Balance in all funds	<u>3,516.44</u>	<u>1,081.35</u>	<u>3,516.44</u>	<u>1,081.35</u>

1970 ANNUAL MEETING

The Board of Trustees of the Lawrence Public Library held its annual meeting at 4:00 p.m. on Tuesday, February 10, 1970, in the Board Room of the library prior to the regular February meeting.

Members present were: Chairman Max Stalcup, Clark Coan, Skipper Williams, and Jean Ulmer. Observer from the League of Women Voters: Mrs. H. V. Sanders.

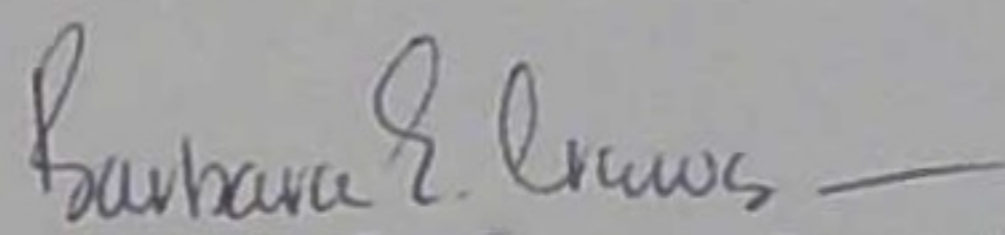
The minutes of the 1969 annual meeting were approved as read.

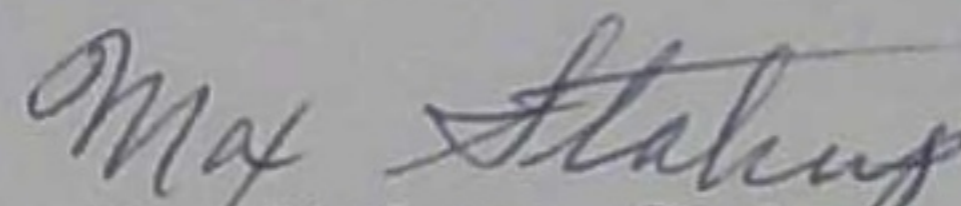
Mr. Mayo presented the 1969 annual report. He explained that the year-end balance consisted of a residue in desk collections and the balance in the different gift funds. He added that \$500.00 of this balance would be added to the 1970 Children's book budget and that some of the balance might be used to visit other libraries if the Library Bond passes. Skipper Williams moved and Jean Ulmer seconded that the 1969 annual report be accepted. The motion carried.

Jean Ulmer moved and Skipper Williams seconded that the Board retain Wayne Mayo for the year 1970 and commend him for his work in 1969. The motion carried.

Skipper Williams moved and Clark Coan seconded that the present slate of officers: Max Stalcup, Chairman; Jean Ulmer, Vice-Chairman; and Barbara Crews, Secretary-Treasurer, be retained for the next year. The motion carried.

The meeting was adjourned.


Barbara E. Crews, Secretary


Max Stalcup, Chairman

Approved: _____

REGULAR MEETING FOR FEBRUARY, 1970

The Board of Trustees of the Lawrence Public Library held its regular meeting at 4:30 p.m. Tuesday, February 10, 1970, in the Board Room of the Library.

Members present were: Chairman Max Stalcup, Clark Coan, Skipper Williams, and Jean Ulmer. Observer from the League of Women Voters: Mrs. H. V. Sanders.

The minutes of the December meeting had been previously sent to the Board members and were approved. Skipper Williams suggested that Mr. Mayo check to see if the January minutes are legal.

The Librarian gave the following statistics in his report:

JANUARY, 1970	
Total Circulation (-1103 than 1-69)	22,358
Book Stock	70,341
Total Registrations	16,365
Periodicals	200
Records	806
Reference Questions	371
Films	59

Mr. Mayo and the Board discussed the financial report for January, 1970. Mr. Mayo explained that we got a large portion of our city tax funds very early this year. There was some discussion as to why library money cannot be invested. Mr. Mayo added that this may become possible in 1972 when we become a Library District. It was also discussed whether library money should be revolved to different banks every few years. No decision was made.

Max Stalcup appointed the following members to the Budget and Salary Committee for 1971: Clark Coan, Chairman; Larry Flannery and Skipper Williams.

Mr. Mayo told the Board that 1500 books had been moved to the Water Plant for storage but were still included in the book stock count. In reply to Jean Ulmer's question he stated that the DAR books are now stored at the Douglas County State Bank.

Mr. Mayo reported that he had conducted interviews in Denver and Oklahoma and written letters elsewhere in search of a Children's Librarian. He will go to Emporia March 10 and 11 to interview people there. If no one can be found to fill this position soon he suggested that the Board consider Mrs. Mary Paretsky for the position.

Mr. Mayo said that Shirley Williamson, a new employee, is now working in the Adult Circulation Department. Wilma Simmons moved from the Children's Room to part-time work on the Adult Circulation desk. Henriette Lundquist moved from Adult Circulation to the Children's Room.

Mr. Mayo reported that 600 Children's books have been loaned to the East Lawrence Community Center. The city provided the shelving. About 50 of these

books will be changed each month. The Center will report on the circulation and use of these books and Mr. Mayo will forward this information to the Board. Mr. Stalcup suggested that the Ballard Center prepare the same type of report each month. Mr. Mayo said that this would be almost impossible because the Ballard Center has books other than those loaned to them by the Library.

Max Stalcup commended the campaign committee on their dedication and work. He said that he felt that the speeches had been well received. Mrs. Ulmer suggested that Thank You letters be sent to the committee and helpers whether the Bond Issue passes or not. Everyone agreed.

Mr. Mayo reported that he had checked on the price of a projector to be used in conjunction with the Children's Story Hour. Most of them fall in the range of \$160-\$175. He said that the one he preferred is made by Bell and Howell. Further discussion was postponed until the March meeting.

Bills amounting to \$14,527.27 were allowed by roll call.

The meeting was adjourned.

Barbara E. Crews

Barbara E. Crews, Secretary

Max Stalcup

Max Stalcup, Chairman

Approved: _____

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY
January, 1970

	<u>1970</u>	<u>1969</u>
Balance, January 1	\$ 6,611.61	\$ 3,430.32
RECEIPTS:		
Tax Funds.....	68,000.00	21,000.00
Adult Books.....	47.36	190.41
Children's Books.....	9.95	17.55
Overdues.....	585.55	640.49
Photo Copies.....	291.60	307.29
Library Supplies.....	2.95	52.85
Library Materials.....	9.60	-----
Adult Gifts.....	8.63	13.35
Employee's Blue Cross....	15.30	-----
Employer's Blue Cross....	-----	6.67
TOTAL RECEIPTS:	\$68,970.94	\$22,228.61
BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES:	\$75,582.55	\$25,658.93
EXPENDITURES:		
Salaries.....	\$ 5,405.05	\$ 5,131.96
Custodian's Salary.....	300.37	266.53
Employee's Blue Cross....	61.87	75.65
Employer's Blue Cross....	186.75	136.53
Postage.....	95.27	82.76
Adult Books.....	3,781.21	2,807.20
Children's Books.....	283.23	531.27
Periodicals.....	2,286.43	2,005.13
Library Supplies.....	614.38	606.32
Binding.....	42.78	6.85
Repairs & Equipment.....	36.92	2,504.77
Contingency.....	8.43	6.35
Travel.....	53.71	5.00
Photo Copies.....	184.62	287.97
Utilities.....	265.14	258.32
Federal Income Tax Paid..	878.50	950.80
Desk Collections.....	1.61	.50
Insurance.....	-----	210.16
Building Supplies.....	41.00	24.64
Library Materials.....	-----	246.31
TOTAL EXPENDITURES:	\$14,527.27	\$16,145.02
BALANCE, January 31	\$61,055.28	\$ 9,513.91

REGULAR MEETING

March 10, 1970

The Board of Directors of the Lawrence Free Public Library held its regular meeting on March 10 at 4:00 p.m. in the Board Room of the Library.

Members present were: Chairman Max Stalcup, Larry Flannery, Clark Coan, Jean Ulmer, Barbara Crews and Skipper Williams. Observer from the League of Women Voters: Mrs. H. U. Sanders. There were several visitors from the City Commission including Mayor Clark Morton, City Clerk Vera Mercer, Asst. City Manager Dennis Kallsen, James Black, J.R. Pulliam and John Emick. Representatives of the press were Jerry Schwartz and Ed Myers. Architect Don Robertson was also a visitor.

The meeting was called to order. The members of the Commission explained the sale of the Library Bonds and the purchase of the proposed site. Mayor Morton also explained the process of condemnation. They said it will probably be June 1 before the property is acquired. They also said that they will apply the sale of the Library's current site to the bonded indebtedness.

Don Robertson stated that he should have the schematic designs and program ready in about six weeks. The estimated completion date for the new Library is October or November, 1971.

The Board thanked the City Commission for their help and said they would notify the Commission each time that they or the Building Committee meet with the architect. Mayor Morton commended the Library Board for their work and stated that he will keep us advised on the progress of the sale of the bonds and the acquisition of the site. He said that they would know more about it by the time of the next meeting.

Clark Coan moved that future regular meetings be held on the third Tuesday of each month at the regular time and place. Skipper Williams seconded the motion and the vote was unanimous.

The February minutes which had previously been sent to the Board were approved.

Mr. Mayo gave the financial report and Librarian's report. The statistics for February were as follows:

Book Circulation (-2,160 from 2/69)	20,881
Periodicals	187
Records	743
Reference Questions	442
Films	46
Book Stock	70,810
Registrations	16,380

Mr. Mayo reported that he would be going to Emporia on March 11 to interview June graduates of the KSTC Library School. In answer to Larry Flannery's question, he said that some of the present Library equipment and shelving will be used in the new building. He said that the Board table and chairs will probably be refinished and used in the new library.

There was discussion about Clarence Paine, the Library Consultant. Mr. Mayo said that a consultant fee was included in Don Robertson's budget for the new library.

Skipper Williams stated that Don Robertson would be going to visit other new libraries in the state. Mr. Mayo said he felt that a Board member should try to go with Mr. Robertson when he makes these visits.

Mr. Mayo explained that there will not be much dead space in the new library. He also reported that he had called the State Library about Federal funds for the project. The State Library was not sure at the present time that any funds will be available.

The purchase of a filmstrip projector for the Library was discussed. Mr. Mayo said that it would be used for the Story Hour. He also said that it might be possible to loan it to other groups and organizations when it is not in use at the library. Larry Flannery moved that the Library purchase a Bell & Howell filmstrip projector at a cost of \$185.20. Jean Ulmer seconded the motion and the vote was unanimous.

It was decided that Mr. Stalcup would send thank-you letters to the Library Bond Campaign Committee.

Mrs. Ulmer had collected many articles about the Bond Campaign and she presented these to Mr. Mayo for use in the publicity scrapbook he is making.

Bills totaling \$10,711.18 were allowed by roll call.

The meeting was adjourned.

Barbara E. Crews
Barbara E. Crews, Secretary

Max Stalcup
Max Stalcup, Chairman

Approved _____

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY
February, 1970

	<u>Feb. '70</u>	<u>Feb. '69</u>	<u>Yr. To Date '70</u>	<u>Yr. to Date '69</u>
Balance, January 1			6,611.61	3,430.32
Balance February 1	61,055.28	9,513.91		
RECEIPTS:				
Grants	119.67	472.22	68,000.00	21,000.00
Gift Books	2.95	12.85	167.03	662.63
Children's Books	439.59	493.93	1,025.14	1,134.42
Periodicals	217.20	248.67	508.80	555.96
Microfilm Copies	75.00	352.95	77.95	405.80
Library Supplies	4.80	-----	14.40	-----
Library Materials	-----	11.92	8.63	25.27
Gifts	-----	7.65	15.30	7.65
Employee's Blue Cross	-----	57.28	-----	63.95
Employer's Blue Cross	6.16	-----	6.16	-----
Periodicals	6,498.00	-----	6,498.00	-----
Grants	-----	2,925.00	-----	2,925.00
Full Time Salaries	-----	140.40	-----	140.40
Social Security	-----	134.86	-----	134.86
Insurance	-----	300.00	-----	300.00
Postage	-----	6.69	-----	6.69
Children's Gifts	-----	-----	-----	-----
TOTAL RECEIPTS	\$ 7,363.37	\$ 5,164.42	\$76,334.31	\$27,393.03
BALANCE AFTER RECEIPTS AND				
LESS EXPENDITURES				
	\$68,418.65	\$14,678.33	\$82,945.92	\$30,823.35
EXPENDITURES:				
Salaries	5,352.39	5,283.24	10,757.44	10,415.20
Librarian's Salary	300.37	266.53	600.74	533.06
Employee's Blue Cross	61.87	75.65	123.74	151.30
Employer's Blue Cross	168.91	136.53	355.66	273.06
Postage	171.40	113.18	266.67	195.94
Gift Books	1,909.05	1,556.92	5,690.26	4,364.12
Children's Books	902.59	516.00	1,185.82	1,047.27
Periodicals	-----	12.80	2,286.43	2,017.93
Library Supplies	340.32	804.64	954.70	1,410.96
Printing	30.48	71.44	73.26	78.29
Building Supplies	133.21	132.60	174.21	157.24
Repairs & Equipment	65.19	418.69	102.11	2,923.46
Contingency	46.46	59.35	54.89	65.70
Travel	18.89	110.15	72.60	115.15
Microfilm Copies	.70	265.86	185.32	553.83
Utilities	218.68	240.92	483.82	499.24
General Income Tax	876.60	959.50	1,755.10	1,910.30
Book Collections	.93	.15	2.54	.65
Library Materials	113.14	164.23	113.14	410.54
Insurance	-----	52.00	-----	262.16
Automobile	-----	16.00	-----	16.00
TOTAL EXPENDITURES	\$10,711.18	\$11,256.38	\$25,238.45	\$27,401.40
BALANCE AFTER RECEIPTS AND				
EXPENDITURES				
	\$57,707.47	\$ 3,421.95	\$57,707.47	\$ 3,421.95

REGULAR MEETING

April 21, 1970

The Board of Directors of the Lawrence Free Public Library held its regular meeting on April 21 at 4:00 p.m. in the Board Room of the Library.

Members present were: Vice-Chairman Jean Ulmer, Clark Coan, Larry Flannery, James Drury and Skipper Williams.

The Building Committee had met with the architects at 3:00 p.m. on April 21. Their report was as follows: The Library Bonds sold at 5.67%. The city is going to offer the appraised price of \$240,000 to the site owners. If within two weeks all have not accepted the land will be condemned. The architects had presented some preliminary drawings and stated that they still plan to break ground in October or November of 1970.

The March minutes which had previously been sent to the Board were approved.

James Drury thanked the Board for changing the regular meeting date.

Mr. Mayo gave the financial report and Librarian's report. The statistics for March were as follows:

Book Circulation (847 less than March, 1969)	23,149
Periodicals	144
Records	849
Reference Questions	450
Films	50
Book Stock	70,804
Registrations	16,245

Mr. Mayo stated that the Library will be closed May 11 so that the staff can attend Kansas Library Association meetings in Topeka. He also invited the Board to the staff picnic Sunday, May 17 in Centennial Park from 4:00 p.m. to 7:00 p.m. He then explained about the Library's electricity rate increase. He said that he has catalogues of library furniture that the Board are welcome to look through at any time.

Mrs. Ulmer asked if there was to be any answer made to the questions that have arisen about the new library site. The Board discussed it and decided to forego making an answer. They felt that the site was clearly understood by all at the time of the election.

Mr. Mayo reported that he had been unable to find someone to fill the position of Childrens Librarian. He asked the Board to name Mary Paretsky as Acting Childrens Librarian with the understanding that he will not be actively looking for someone to replace her. He also asked them to raise her salary from \$4,500 to \$6,000 annually.

Larry Flannery moved that the Board approve Mr. Mayo's proposal. Clark Coan seconded the motion and the vote was unanimous.

Mrs. Ulmer gave an accounting of the private fund for illnesses. Clark Coan suggested that Mrs. Ulmer's successor take over the job of administering this fund.

The Budget Committee reported that it had met with Mr. Mayo on Friday, April 17. Copies of their proposed budget for 1971 had been sent to the Board prior to the Board meeting.

James Drury moved that the Board accept the proposed budget. Skipper Williams seconded the motion and the vote was unanimous.

Larry Flannery suggested that a projected operating cost for the new building be prepared. Mr. Mayo said that a projection would be made.

James Drury mentioned that he is opposed to the library becoming a tax body. Larry Flannery requested that he present his viewpoint to the Board at the next meeting.

Mr. Mayo reported that the city wants the Library to apply for the Federal funds for the new library.

James Drury moved that the Chairman of the Board and the Secretary-Treasurer of the Board be authorized to apply for these funds. Clark Coan seconded the motion and the vote was unanimous.

Mr. Mayo explained the limitations that will be imposed by the state if the funds are approved for Lawrence. The city will administer the funds.

Bills totalling \$14,865.17 were approved by roll call.

Skipper Williams that he wanted the minutes to reflect the appreciation of the Board for the work of Jean Ulmer during her terms as a Board member.

Clark Coan moved that the meeting adjourn. Skipper Williams seconded the motion and the vote was unanimous.

Barbara E. Crews
Barbara E. Crews, Secretary

Max Stalcup
Max Stalcup, Chairman

Approved _____

	<u>March '70</u>	<u>March '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance, January 1			6,611.61	3,430.32
Balance, March 1	57,707.47	3,421.95		
RECEIPTS:				
Gifts	19,900.00	59,000.00	87,900.00	80,000.00
Adult Books	51.95	746.81	218.98	1,409.44
Childrens Books	8.12	13.13	21.02	43.53
Periodicals	585.31	532.66	1,610.45	1,667.08
Photo Copies	297.50	560.60	806.30	1,116.56
Library Supplies	1.30	14.15	79.25	419.95
Library Materials	5.40	-----	19.80	-----
Gifts	-----	8.34	8.63	33.61
Employee's Blue Cross	16.66	7.85	31.96	15.50
Employer's Blue Cross	-----	71.60	-----	135.55
Periodicals	-----	-----	6.16	-----
Gifts	2,166.00	-----	8,664.00	-----
Time Salaries	-----	2,941.66	-----	5,866.66
Social Security	-----	141.20	-----	281.60
KPERS	-----	134.85	-----	269.71
Postage	-----	1.56	-----	301.56
Childrens Gifts	-----	-----	-----	6.69
Repairs & Equipment	-----	40.00	-----	40.00
TOTAL RECEIPTS	<u>23,032.24</u>	<u>64,214.41</u>	<u>99,366.55</u>	<u>91,607.44</u>
BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES	<u>80,739.71</u>	<u>67,636.36</u>	<u>105,978.16</u>	<u>95,037.76</u>
EXPENDITURES:				
Salaries	5,415.66	5,409.54	16,173.10	15,824.74
Librarian's Salary	300.37	266.53	901.11	799.59
Employee's Blue Cross	61.87	75.85	185.61	227.15
Employer's Blue Cross	168.91	150.85	524.57	423.91
Postage	95.65	= 90.26	362.32	286.20
Adult Books	2,039.22	1,720.38	7,729.48	6,084.50
Childrens Books	147.41	1,294.50	1,333.23	2,341.77
Periodicals	-----	9.90	2,286.43	2,027.83
Library Supplies	331.90	144.42	1,286.60	1,555.38
Printing	-----	-----	73.26	78.29
Building Supplies	43.15	6.34	217.36	163.58
Repairs and Equipment	263.75	320.40	365.86	3,243.86
Contingency	6.51	19.68	61.40	85.38
Travel	55.34	7.27	127.94	122.42
Photo Copies	60.80	255.77	246.12	809.60
Utilities	219.07	250.33	702.89	749.57
Federal Income Tax	879.20	973.10	2,634.30	2,883.40
Book Collections	2.65	.84	5.19	1.49
Library Materials	25.00	169.46	138.14	580.00
Insurance	932.00	32.00	932.00	294.16
Automobile	-----	-----	-----	16.00
Social Security	2,088.66	2,077.57	2,088.66	2,077.57
Business Income Tax	263.43	288.34	263.43	288.34
Employee's KPERS	580.05	594.87	580.05	594.87
Employer's KPERS	884.57	862.54	884.57	862.54
TOTAL EXPENDITURES	<u>14,865.17</u>	<u>15,020.74</u>	<u>40,103.62</u>	<u>42,422.14</u>
BALANCE AFTER RECEIPTS AND EXPENSES	<u>65,874.54</u>	<u>52,615.62</u>	<u>65,874.54</u>	<u>52,615.62</u>

REGULAR MEETING

May 19, 1970

The Board of Trustees of the Lawrence Free Public Library had its regular meeting on Tuesday, May 19 at 4:00 p.m. in the Director's Room of the Library.

Members present were: Chairman Max Stalcup, Larry Flannery, James Drury, Clark Coan and Skipper Williams. Observer from the League of Women Voters: Mrs. Evelyn Hastings.

The Building Committee had met with the architects at 3:00p.m. The Board talked with the architects before the regular meeting so no report was made.

The April minutes which had been previously sent to the Board were approved.

The first item of business was the election of a vice-chairman. Larry Flannery nominated Clark Coan. There were no further nominations. The vote was unanimous.

Mr. Mayo gave the Financial Report and the Librarian's Report. The statistics for April were as follows.

Book Circulation (1,826 less than 4-69)	21,815
Periodicals	259
Records	823
Reference Questions	361
Films	27
Book Stock	71,439
Registrations	16,220

Mr. Mayo stated that he still had Mrs. Ulmer's gift book from the Board. Larry Flannery suggested that her dinner be rescheduled for May 26 at 7:00 p.m. Everyone agreed that the date was all right and Mr. Stalcup asked Mr. Mayo and Mrs. Walczak to take care of the details.

Mr. Mayo reported that the Library's application for Federal funds had gone in. He also noted that the Children's summer reading program would start on June 1.

Mr. Mayo read Law KSA 12-1215. Dr. Drury then stated his objections to the Library becoming a separate taxing unit. Discussion followed. The Board decided that they should talk with Mayor Metzler and City Manager Watson about it.

Mr. Mayo presented some preliminary estimates for operating costs in the new building. His figure was from \$28,000 to \$36,000. Larry Flannery suggested that we talk to other libraries about the increase in their operating costs in a new building.

Mr. Mayo requested that the Board purchase a new Royal manual typewriter with a card platen for the Library. He presented a bid from Lawrence Typewriter for \$198.30. (\$243.30 - tradein of 45.00) Clark Coan moved that the Board okay the purchase. There was no second. The Board decided that Mr. Mayo should get another bid.

Larry Flannery moved that Mr. Mayo attend the ALA meetings in Detroit at the expense of the Library. Dr. Drury seconded the motion. The vote was unanimous.

Bills totalling \$10,742.98 were allowed by roll call.

Mr. Stalcup said that someone from O. E. O. had talked with him about placing someone in the Library. He told Mr. Mayo that he would send the representative down to talk with him.

The meeting was adjourned.

Barbara E. Crews

Barbara E. Crews, Secretary

Max Stalcup

Max Stalcup, Chairman

Approved _____

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY - APRIL, 1970

	<u>April '70</u>	<u>April '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance, January 1			6,611.61	3,430.32
Balance, April 1	65,874.54	52,615.62		
RECEIPTS:				
Tax Funds.....	-----	-----	87,900.00	80,000.00
Adult Books.....	51.24	50.84	270.22	1,460.28
Childrens Books.....	6.89	11.13	27.91	54.66
Overdues.....	613.73	694.27	2,224.18	2,361.35
Photo Copies.....	419.95	267.36	1,226.25	1,383.92
Library Supplies.....	.85	.30	80.10	420.25
Library Materials.....	25.53	5.00	45.33	5.00
Adult Gifts.....	-----	-----	8.63	33.61
Employee's Blue Cross.....	-----	7.65	31.96	23.15
Employer's Blue Cross.....	-----	-----	-----	135.55
Periodicals.....	-----	-----	6.16	-----
WEEKLY Funds.....	2,166.00	-----	10,830.00	-----
Full Time Salaries.....	-----	-----	-----	5,866.66
Social Security.....	-----	-----	-----	281.60
KPERS.....	-----	-----	-----	269.71
Postage.....	-----	-----	-----	301.56
Childrens Gifts.....	86.50	-----	86.50	6.69
Repairs and Equipment.....	-----	75.00	-----	115.00
TOTAL RECEIPTS	3,370.69	1,111.55	102,737.24	92,718.99
BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES	<u>69,245.23</u>	<u>53,727.17</u>	<u>109,348.85</u>	<u>96,149.31</u>
EXPENDITURES:				
Salaries.....	5,505.89	5,390.50	21,678.99	21,215.24
Custodian's Salary.....	300.37	266.53	1,201.48	1,066.12
Employee's Blue Cross.....	61.87	75.65	247.48	302.80
Employer's Blue Cross.....	168.91	150.85	693.48	574.76
Postage.....	110.00	93.44	472.32	379.64
Adult Books.....	2,128.15	1,317.13	9,857.63	7,401.63
Childrens Books.....	430.24	1,304.98	1,763.47	3,646.75
Periodicals.....	-----	-----	2,286.43	2,027.83
Library Supplies.....	773.05	436.10	2,059.65	1,991.48
Binding.....	-----	-----	73.26	78.29
Building Supplies.....	-----	144.77	217.36	308.35
Repairs and Equipment.....	134.46	320.57	500.32	3,564.43
Contingency.....	-----	4.55	61.40	89.93
Travel.....	103.55	97.89	231.49	220.31
Photo Copies.....	-----	228.33	246.12	1,037.93
Utilities.....	121.73	198.02	824.62	947.59
Federal Income Tax Withheld..	893.40	977.50	3,527.70	3,860.90
Book Collections.....	2.60	.93	7.79	2.42
Library Materials.....	8.76	9.23	146.90	589.23
Insurance.....	-----	264.00	932.00	558.16
Bookmobile.....	-----	-----	-----	16.00
Social Security.....	-----	-----	2,088.66	2,077.57
Kansas Income Tax Withheld...	-----	-----	263.43	288.34
Employee's KPERS.....	-----	-----	580.05	594.87
Employer's KPERS.....	-----	-----	884.57	862.54
TOTAL EXPENDITURES	<u>10,742.98</u>	<u>11,280.97</u>	<u>50,846.60</u>	<u>53,703.11</u>
BALANCE AFTER RECEIPTS AND EXPENDITURES	<u>58,502.25</u>	<u>42,446.20</u>	<u>58,502.25</u>	<u>42,446.20</u>

REGULAR MEETING

June 16, 1970

The Board of Trustees of the Lawrence Free Public Library held its regular meeting on Tuesday, June 16, at 4:00 p.m. in the Director's Room of the Library.

Members present were: Chairman Max Stalcup, Larry Flannery, Clark Coan, James Drury and new member, Alversa Milan. Mrs. Milan replaced Jean Ulmer whose term expired April 30, 1970. Observer from the League of Women Voters: Mrs. Evelyn Hastings.

The minutes of the May meeting had previously been sent to all Board members. Mr. Mayo made one correction. He stated that he had erred when he quoted the estimate on a new Royal manual typewriter from Lawrence Typewriter. The net figure should be \$208.30 instead of \$198.30 as stated in the minutes. James Drury moved that the minutes be approved with the one change. Larry Flannery seconded the motion and the vote was unanimous.

Mr. Mayo gave the Financial Report and the Librarian's Report. The statistics for May were as follows.

Book Circulation (1,610 less than May, 1969)	18,761
Periodicals	188
Records	775
Reference Questions	261
Films	22
Book Stock	71,694
Registrations	16,128

Mr. Mayo informed the Board that the Library is now paying electric bills at the new higher rate. This will deplete the 1970 utilities budget rather rapidly as the new rate was not anticipated.

Mr. Mayo said that he had received a letter early in June stating that the Federal funds for library construction had been awarded to Newton, Kansas. The letter also stated that a fair hearing was to be held on June 8, 1970. Mr. Mayo, a representative from the city of Lawrence and several representatives from the Northeast Kansas Library System went to Topeka on June 8 to appeal the decision. Representatives from Newton, Phillipsburg and McPherson, Kansas were also there. After the hearing the decision was reversed and the funds were awarded to Lawrence. He stated that the next step is for the Board to sign the contract with the state.

The Board discussed the signing of the contract. They agreed that the bonded indebtedness should be reduced by the amount of Federal funds received. Mr. Flannery suggested that someone from the Board talk with the city about the sale of the present library and its site. The Board had understood that the sale of the current site or building would also reduce the bonds.

James Drury moved that the Chairman and the Secretary-Treasurer of the Library Board be authorized to sign the contract for Federal Funds. Clark Coan seconded the motion and the vote was unanimous.

Mr. Stalcup stated that he would not sign the contract unless the city of Lawrence agreed to reduce the bonded indebtedness by the amount of funds received. He said he would notify the Board if they couldn't reach an agreement.

Mr. Mayo said that he had received a letter from Salina about possible operating costs increases in a new building. The Librarian from Salina stated that they had a \$17,000-20,000 increase in operating costs when they moved into their new building. Based on these figures Mr. Mayo thought Lawrence might experience a \$23,000-26,000 increase in operating costs upon opening the new building. This figure did not include a sinking fund for carpeting and an air conditioner compressor which had been discussed at the previous meeting.

The Board explained the population and tax law to the new member, Mrs. Milan. Lawrence has exceeded 35,000 population according to preliminary census figures. Discussion followed about the possibility of becoming a separate taxing unit in 1972. No decision was made.

Mr. Mayo stated that he had received a second bid on a new Royal manual typewriter for the Library. The bid from Lawrence Typewriter was \$208.30. The bid from the Royal outlet in Topeka was \$206.30. He said he felt that the Library would receive much better service if they purchased the typewriter in Lawrence.

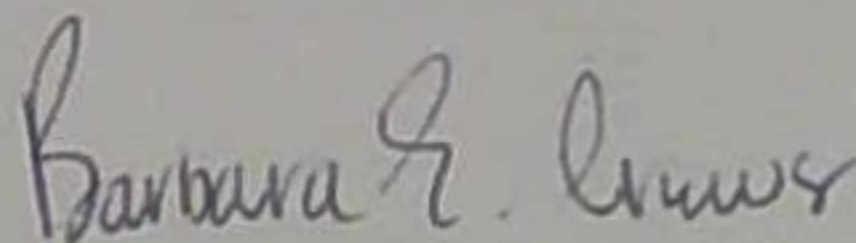
Larry Flannery moved that the Library purchase the typewriter from Lawrence Typewriter at \$208.30. James Drury seconded the motion and the vote was unanimous.

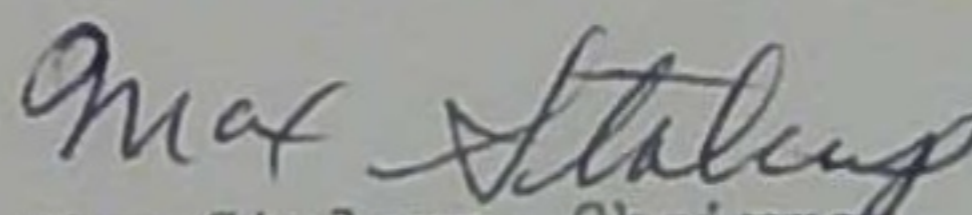
Bills totalling \$11,321.40 were allowed by roll call.

The architects met with the entire Board at 5:20 p.m. following the regular meeting. They presented the Board their plans as of June 16 and also showed them a scale model of the proposed building.

Clark Coan moved that the Board approve the schematic design phase of the architect's program as of June, 16, 1970. Larry Flannery seconded the motion and the vote was unanimous.

The meeting was adjourned.


Barbara E. Crews, Secretary


Max Stalcup, Chairman

Approved _____

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY - MAY, 1970

	<u>May '70</u>	<u>May '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance, January 1			6,611.61	3,430.32
Balance, May 1	58,502.25	42,446.20		
RECEIPTS:				
Grants			87,900.00	80,000.00
Adult Books	91.54	51.78	361.76	1,512.06
Childrens Books	1.50	20.37	29.41	75.03
Overdues	647.27	691.23	2,871.45	3,052.58
Photo Copies	347.00	223.52	1,573.25	1,607.44
Library Supplies	.30	3.78	80.40	424.03
Library Materials	11.30		56.63	5.00
Adult Gifts		14.20	8.63	47.81
Employee's Blue Cross	17.41		49.37	23.15
Employer's Blue Cross				135.55
Periodicals			6.16	
Grants	2,166.00		12,996.00	
Full Time Salaries				5,866.66
Social Security				281.60
RENTS				269.71
Postage				301.56
Childrens Gifts	10.00		96.50	6.69
Repairs & Equipment				115.00
Perkins Fund	26.25	26.25	26.25	26.25
Governor Fund	115.00	115.00	115.00	115.00
Bookmobile		200.00		200.00
Building Supplies		5.76		5.76
TOTAL RECEIPTS	<u>3,433.57</u>	<u>1,351.89</u>	<u>106,170.81</u>	<u>94,070.88</u>
BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES	<u>61,935.82</u>	<u>43,798.09</u>	<u>112,782.42</u>	<u>97,501.20</u>

	<u>May '70</u>	<u>May '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
EXPENDITURES:				
Salaries.....	5,837.15	5,759.79	27,516.14	26,975.03
Janitor's Salary.....	300.38	266.53	1,501.86	1,332.65
Employee's Blue Cross.....	79.71	106.97	327.19	409.77
Employer's Blue Cross.....	168.91	136.53	862.39	711.29
Postage.....	95.00	113.18	567.32	492.82
Adult Books.....	1,252.89	1,304.47	11,110.52	8,706.10
Childrens Books.....	113.05	609.88	1,876.52	4,256.63
Periodicals.....	-----	-----	2,286.43	2,027.83
Library Supplies.....	688.94	173.35	2,748.59	2,164.83
Printing.....	-----	-----	73.26	78.29
Building Supplies.....	20.25	58.81	237.61	367.16
Repairs and Equipment.....	496.76	85.55	997.08	3,649.98
Contingency.....	24.45	13.26	85.85	103.19
Travel.....	22.87	106.13	254.36	326.44
Photo Copies.....	-----	134.40	246.12	1,172.33
Utilities.....	546.17	175.61	1,370.79	1,123.20
Federal Income Tax Withheld..	957.50	1,054.70	4,485.20	4,915.60
Bank Collections.....	-----	1.05	7.79	3.47
Library Materials.....	349.40	260.13	496.30	849.36
Insurance.....	96.00	264.00	1,028.00	822.16
Automobile.....	101.97	-----	101.97	16.00
Social Security.....	-----	-----	2,088.66	2,077.57
Texas Income Tax Withheld...	-----	-----	263.43	288.34
Employee's KPERS.....	-----	-----	580.05	594.87
Employer's KPERS.....	-----	-----	884.57	862.54
Governor Fund.....	170.00	-----	170.00	-----
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	11,321.40	10,624.34	62,168.00	64,327.45
	<hr/>	<hr/>	<hr/>	<hr/>
BALANCE AFTER RECEIPTS AND EXPENDITURES	<u>50,614.42</u>	<u>33,173.75</u>	<u>50,614.42</u>	<u>33,173.75</u>

REGULAR MEETING

July 21, 1970

The Board of Directors of the Lawrence Free Public Library was scheduled to meet at 4:00 p.m. on Tuesday, July 21, in the Board Room of the Library.

Due to the lack of a quorum, no meeting was held.

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY - JUNE, 1970

	<u>June '70</u>	<u>June '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance, January 1.....			6,611.61	3,430.32
Balance, June 1.....	50,614.42	33,173.75		
RECEIPTS:				
Tax Funds.....	-----	-----	87,900.00	80,000.00
Adult Books.....	91.31	2,028.99	453.07	3,541.05
Children's Books.....	9.41	7.25	38.82	82.28
Overdues.....	471.15	463.78	3,342.60	3,516.36
Photo Copies.....	285.60	185.60	1,858.85	1,793.04
Library Supplies.....	5.39	2.55	85.79	426.58
Library Materials.....	5.65	-----	62.28	5.00
Adult Gifts.....	-----	-----	8.63	47.81
Employee's Blue Cross.....	-----	15.30	49.37	38.45
Employer's Blue Cross.....	-----	186.16	-----	321.71
Periodicals.....	-----	-----	6.16	-----
BEKL Funds.....	2,166.00	-----	15,162.00	-----
Full Time Salaries.....	-----	5,916.64	-----	11,783.30
Social Security.....	-----	284.00	-----	565.60
PERS.....	-----	269.66	-----	539.37
Postage.....	16.09	-----	16.09	301.56
Children's Gifts.....	-----	2.25	96.50	8.94
Repairs and Equipment.....	-----	-----	-----	115.00
Perkins Fund.....	-----	-----	26.25	26.25
Grovenor Fund.....	-----	-----	115.00	115.00
Bookmobile.....	-----	-----	-----	200.00
Building Supplies.....	-----	-----	-----	5.76
Welch Fund.....	23.30	22.70	23.30	22.70
Edwards Fund.....	23.30	22.70	23.30	22.70
Moore Fund.....	32.50	32.50	32.50	32.50
TOTAL RECEIPTS.....	<u>3,129.70</u>	<u>9,440.08</u>	<u>109,300.51</u>	<u>103,510.96</u>
BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES....	<u>53,744.12</u>	<u>42,613.83</u>	<u>115,912.12</u>	<u>106,941.28</u>

	<u>June '70</u>	<u>June '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
BALANCE FROM PAGE 1.....	53,744.12	42,613.83	115,912.12	106,941.28
EXPENDITURES:				
Salaries.....	5,553.25	5,349.93	33,069.39	32,324.96
Custodian's Salary.....	300.38	266.53	1,802.24	1,599.18
Employee's Blue Cross.....	61.87	75.65	389.06	485.42
Employer's Blue Cross.....	168.91	122.21	1,031.30	833.50
Postage.....	98.00	80.00	665.32	572.82
Adult Books.....	1,508.79	1,505.81	12,619.31	10,211.91
Children's Books.....	1,246.73	827.65	3,123.25	5,084.28
Periodicals.....	-----	3.00	2,286.43	2,030.83
Library Supplies.....	90.40	85.98	2,838.99	2,250.81
Binding.....	-----	357.32	73.26	435.61
Building Supplies.....	52.07	20.47	289.68	387.63
Repairs and Equipment.....	87.15	97.35	1,084.23	3,747.33
Contingency.....	4.09	5.87	89.94	109.06
Travel.....	54.96	1.75	309.32	328.19
Photo Copies.....	58.30	400.38	304.42	1,572.71
Utilities.....	343.70	170.02	1,714.49	1,293.22
Federal Income Tax Paid.....	950.70	982.80	5,435.90	5,898.40
Desk Collections.....	1.14	1.30	8.93	4.77
Library Materials.....	381.87	19.95	878.17	869.31
Insurance.....	26.00	264.00	1,054.00	1,086.16
Bookmobile.....	266.93	172.55	368.90	188.55
Social Security.....	2,203.81	2,175.07	4,292.47	4,252.64
Kansas Income Tax Paid.....	280.16	301.50	543.59	589.84
Employee's KPERS.....	602.12	578.91	1,182.17	1,173.78
Employer's KPERS.....	918.25	839.36	1,802.82	1,701.90
Governor Fund.....	94.00	-----	264.00	-----
	-----	-----	-----	-----
TOTAL EXPENDITURES.....	<u>15,353.58</u>	<u>14,705.36</u>	<u>77,521.58</u>	<u>79,032.81</u>
BALANCE AFTER RECEIPTS AND EXPENDITURES.....	<u>38,390.54</u>	<u>27,908.47</u>	<u>38,390.54</u>	<u>27,908.47</u>

· AUGUST, 1970

No meeting of the Board of Directors of the Lawrence Free Public Library was held in August. It was cancelled because of anticipated lack of a quorum.

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY - JULY, 1970

	<u>July '70</u>	<u>July '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance, January 1			6,611.61	3,430.32
Balance, July 1	38,390.54	27,908.47		
RECEIPTS:				
Gift Funds.....	33,440.00	32,128.00	121,340.00	112,128.00
Adult Books.....	110.80	87.41	563.87	3,628.46
Childrens Books.....	15.33	8.43	54.15	90.71
Overdues.....	539.11	556.11	3,881.71	4,072.47
Photo Copies.....	271.45	209.50	2,130.30	2,002.54
Library Supplies.....	-----	2.45	85.79	429.03
Library Materials.....	43.90	-----	106.18	5.00
Adult Gifts.....	5.00	5.56	13.63	53.37
Employee's Blue Cross.....	-----	-----	49.37	38.45
Employer's Blue Cross.....	-----	-----	-----	321.71
Periodicals.....	-----	-----	6.16	-----
WEL Funds.....	2,166.00	-----	17,328.00	-----
Full Time Salaries.....	-----	-----	-----	11,783.30
Social Security.....	-----	-----	-----	565.60
PERS.....	-----	-----	-----	539.37
Postage.....	-----	-----	16.09	301.56
Childrens Gifts.....	-----	-----	96.50	8.94
Repairs and Equipment.....	-----	-----	-----	115.00
Perkins Fund.....	-----	-----	26.25	26.25
Grovenor Fund.....	-----	-----	115.00	115.00
Bookmobile.....	200.00	-----	200.00	200.00
Building Supplies.....	-----	-----	-----	5.76
Welch Fund.....	-----	-----	23.30	22.70
Edwards Fund.....	-----	-----	23.30	22.70
Moore Fund.....	-----	-----	32.50	32.50
Binding.....	-----	2.23	-----	2.23
TOTAL RECEIPTS.....	<u>36,791.59</u>	<u>32,999.69</u>	<u>146,092.10</u>	<u>136,510.65</u>
BALANCE AFTER RECEIPTS AND BEFORE EXPENDITURES.....	<u>75,182.13</u>	<u>60,908.16</u>	<u>152,703.71</u>	<u>139,940.97</u>

	<u>July '70</u>	<u>July '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance From Page 1.....	75,182.13	60,908.16	152,703.71	139,940.97
EXPENDITURES:				
Salaries.....	5,527.42	5,405.47	38,596.81	37,730.43
Custodian's Salary.....	304.23	266.53	2,106.47	1,865.71
Employee's Blue Cross.....	79.71	75.65	468.77	561.07
Employer's Blue Cross.....	168.91	122.21	1,200.21	955.71
stage.....	95.21	80.06	760.53	652.88
Adult Books.....	2,236.33	1,897.99	14,855.64	12,109.90
Childrens Books.....	60.93	205.68	3,184.18	5,289.96
Periodicals.....	20.80	2.00	2,307.23	2,032.83
Library Supplies.....	69.50	103.53	2,908.49	2,354.34
Binding.....	-----	.75	73.26	436.36
Building Supplies.....	31.24	28.40	320.92	416.03
Repairs and Equipment.....	214.90	109.91	1,299.13	3,857.24
Contingency.....	316.24	7.13	406.18	116.19
Travel.....	42.01	79.83	351.33	408.02
Photo Copies.....	-----	150.45	304.42	1,723.16
Utilities.....	380.61	212.16	2,095.10	1,505.38
Federal Income Tax Paid....	898.30	999.10	6,334.20	6,897.50
Cash Collections.....	5.75	.10	14.68	4.87
Library Materials.....	338.78	69.71	1,216.95	939.02
Insurance.....	-----	47.00	1,054.00	1,133.16
Bookmobile.....	207.19	201.53	576.09	390.08
Social Security.....	-----	-----	4,292.47	4,252.64
Kansas Income Tax Paid.....	-----	-----	543.59	589.84
Employee's KPERS.....	-----	-----	1,182.17	1,173.78
Employer's KPERS.....	-----	-----	1,802.82	1,701.90
Governor Fund.....	-----	-----	264.00	-----
TOTAL EXPENDITURES.....	<u>10,998.06</u>	<u>10,065.19</u>	<u>88,519.64</u>	<u>89,098.00</u>
BALANCE AFTER RECEIPTS AND EXPENDITURES.....	<u>64,184.07</u>	<u>50,842.97</u>	<u>64,184.07</u>	<u>50,842.97</u>

REGULAR MEETING

September 15, 1970

The Board of Trustees of the Lawrence Free Public Library held its regular meeting on Tuesday, September 15 at 4 p.m. in the Directors room of the library.

Members present were Chairman Max Stalcup, Larry Flannery, James Drury, Barbara Crews & Skipper Williams. Also present were Richard Peters and Jim Williams, architects. Observer from the League of Women Voters was Mrs. Evelyn Hastings.

Since there were no meetings in July and August, the minutes of the June meeting were read and approved.

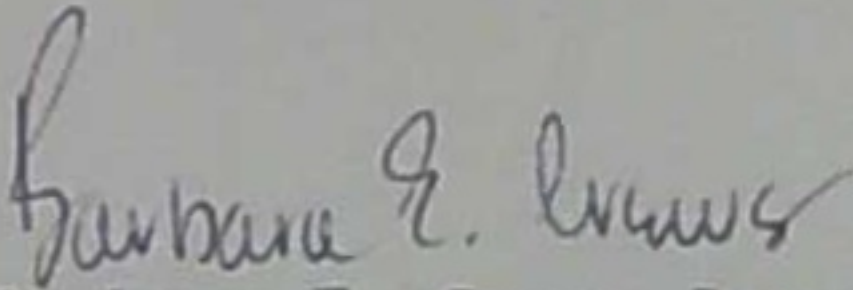
The first order of business was a presentation by Mr. Peters of the plans for the new library building. Mr. Peters indicated that he would soon have cost estimates available to determine whether present plans were within the limits of the budget. It was suggested that the Board consider a special meeting when these figures were available. The architects indicated they were not yet able to get on the land for survey and drilling purposes since the official condemnation proceedings were not yet completed.

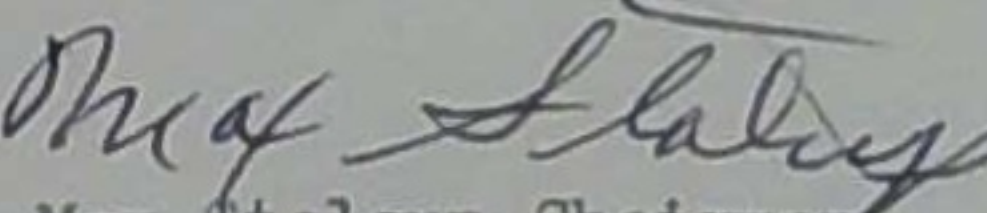
Discussion of the amount to be budgeted for the library consultant took place. It was suggested that Max Stalcup write Mr. Paine for his estimate of the amount of time and travel needed for him to complete his work.

The librarians report was brief due to the previous time allocated in discussing building plans. No financial report was available but would be available at the next meeting. Other statistics were dispensed with. The librarian presented copies of the 1969 audit. It was suggested that he discuss with officials of the bank the possibility of exchanging several of the bonds for some paying a higher interest rate.

There having been no meeting in July or August bills for the three month period were allowed by roll call as follows: Bills for June totaling \$ 15,353.58; bills for July totaling \$ 10,998.06; bills for August totaling \$ 11,322.76.

The meeting was adjourned.


Barbara E. Crews, Secretary


Max Stalcup, Chairman

Approved _____

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY - SEPT., 1970

	<u>Sept. '70</u>	<u>Sept. '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance, January 1.....			6,611.61	3,430.32
Balance, September 1.....	55,921.70	44,364.14		
EXPTS:				
Tax Funds.....	-----	-----	121,340.00	112,128.00
Adult Books.....	108.80	1,036.81	871.40	5,718.87
Childrens Books.....	-----	5.75	62.45	101.46
Overdues.....	461.99	452.57	4,815.11	4,971.09
Photo Copies.....	202.50	156.95	2,540.50	2,407.84
Library Supplies.....	-----	.30	85.79	431.01
Library Materials.....	12.45	6.30	126.88	11.30
Adult Gifts.....	-----	45.00	13.63	98.37
Employee's Blue Cross.....	-----	15.30	49.37	100.37
Employer's Blue Cross.....	-----	85.92	-----	493.55
Periodicals.....	5.32	-----	11.48	-----
MIL Funds.....	2,166.00	-----	21,660.00	-----
Full Time Salaries.....	-----	2,833.32	-----	17,574.94
Social Security.....	-----	96.80	-----	804.40
PERS.....	-----	60.00	-----	734.20
Postage.....	-----	115.40	16.09	416.96
Childrens Gifts.....	-----	-----	96.50	8.94
Repairs and Equipment.....	-----	-----	-----	115.00
Perkins Fund.....	-----	-----	26.25	26.25
Sovenor Fund.....	-----	-----	115.00	115.00
Bookmobile.....	-----	-----	200.00	200.00
Building Supplies.....	-----	-----	-----	5.76
Welch Fund.....	-----	-----	23.30	22.70
Stwards Fund.....	-----	-----	23.30	22.70
Moore Fund.....	-----	-----	32.50	32.50
Funding.....	-----	-----	-----	2.23
Utilities.....	-----	27.47	-----	27.47
Travel.....	-----	150.00	-----	150.00
TOTAL RECEIPTS.....	2,957.06	5,087.89	152,109.55	146,720.91
BALANCE AFTER RECEIPTS AND MORE EXPENDITURES.....	<u>58,878.76</u>	<u>49,452.03</u>	<u>158,721.16</u>	<u>150,151.23</u>

	<u>Sept. '70</u>	<u>Sept. '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance from page 1.....	58,878.76	49,452.03	158,721.16	150,151.23
EXPENDITURES:				
Salaries.....	5,476.50	5,187.69	50,460.80	48,970.89
Custodian's Salary.....	304.23	266.53	2,714.93	2,398.77
Employee's Blue Cross.....	53.52	89.97	584.16	741.01
Employer's Blue Cross.....	168.91	122.21	1,502.35	1,200.13
Postage.....	105.00	80.00	970.53	836.09
Adult Books.....	1,785.13	1,704.41	17,793.30	15,173.21
Childrens Books.....	340.11	313.18	4,613.21	6,294.20
Periodicals.....	-----	-----	2,315.23	2,208.83
Library Supplies.....	191.74	296.01	3,317.43	3,617.07
Binding.....	85.31	-----	310.73	436.36
Building Supplies.....	15.80	48.75	414.37	518.81
Repairs and Equipment.....	243.64	139.74	1,560.96	4,063.43
Contingency.....	-----	10.43	434.24	140.38
Travel.....	9.94	215.75	399.06	626.27
Photo Copies.....	-----	260.74	304.42	2,219.18
Utilities.....	344.75	196.93	2,800.49	1,923.02
Federal Income Tax Withheld	818.60	893.60	8,115.00	8,888.60
Desk Collections.....	5.49	.25	21.19	5.37
Library Materials.....	175.64	32.20	1,619.17	1,031.80
Insurance.....	-----	-----	1,054.00	1,133.16
Bookmobile.....	-----	33.47	576.09	446.32
Social Security.....	2,047.19	2,093.61	6,339.66	6,346.25
Kansas Income Tax Withheld.	267.91	299.02	811.50	888.86
Employee's KPERS.....	615.66	523.95	1,797.83	1,697.73
Employer's KPERS.....	938.89	759.69	2,741.71	2,461.59
Treasury Fund.....	-----	-----	264.00	-----
TOTAL EXPENDITURES.....	13,993.96	13,568.13	113,836.36	114,267.33
BALANCE AFTER RECEIPTS AND EXPENDITURES.....	<u>44,884.80</u>	<u>35,883.90</u>	<u>44,884.80</u>	<u>35,883.90</u>

SPECIAL MEETING

The Board of Trustees of the Lawrence Free Public Library held a special meeting on Wednesday, October 7th at 3 p.m. in the directors room of the Library.

Members present were: Chairman Max Stalcup, James Drury & Barbara Crews. Others present were: Mayor Don Metzler, Commissioner John Emick, Commissioner James Black, City Manager Buford Watson, Asst. City Manager Dennis Kallesen, Richard Peters and Jim Williams.

Mr. Peters explained the progress being made on the new library, presented a detailed budget of costs and discussed a time schedule for construction. Current estimates place completion of the building at September, 1972.

Among other items discussed were the likelihood of using electricity for heating and air conditioning in the new building, timing of the demolition of existing structures on the site and delays in obtaining surveys and core drilling on the site.

Mr. Peters requested that the Board approve the completion of the design and development phase of the project. Max Stalcup moved that the Board so approve the completion of the Design and development phase. Seconded by Barbara Crews. Approved by the three members present and approved by telephone vote from Larry Flannery for the required quorum vote.

Further discussion centered on preparation of a rendering of the building. No. action was taken, but it was suggested that the existing model be photographed.

The meeting was adjourned.

Barbara E. Crews

Barbara E. Crews, Secretary

Max Stalcup

Max Stalcup, Chairman

Approved _____

REGULAR MEETING

October 20, 1970

The Board of Directors of the Lawrence Free Public Library held its regular meeting on October 20 at 4:00 p.m. in the Board Room of the Library.

Members present were: Chairman Max Stalcup, Larry Flannery and James Drury. The Board welcomed new member Mrs. Gene Matthews who replaced Mrs. Alversa Milan. Observer from the League of Women Voters: Mrs. Evelyn Hastings.

The meeting was called to order. The members of the Board explained the building program to Mrs. Matthews.

The September minutes which had been sent to the Board previously were approved.

Mr. Mayo gave the Financial Report and Librarian's Report. The statistics for September were as follows:

Book Circulation (409 more than 9/69).....	20,421
Periodicals.....	223
Records.....	623
Reference Questions.....	385
Films.....	44
Book Stock.....	73,246
Registrations.....	16,252

Mr. Mayo reported that the architects said that gas heating in the new building would be just as expensive and possibly more expensive than electric heating. The air conditioning will be electric because gas units of that size have not been perfected. James Drury and Larry Flannery asked that someone else be consulted about the use of electricity or gas in the new building. They felt that some exploration should be made.

Mr. Mayo read a letter from Cliff Holland, an attorney and member of the Russell, Kansas Library Board. Mr. Holland wants our library board to join others and hire an attorney to fight K P & L's rate increase to public libraries. Mr. Mayo said that the city of Lawrence is not going to do any more about the increase here. Larry Flannery suggested that the possibility should be discussed with the City Manager, Buford Watson. Mr. Stalcup said that he and Mr. Mayo would take care of this when they met with Mr. Watson. He said that he would ask the city attorney to meet with them too.

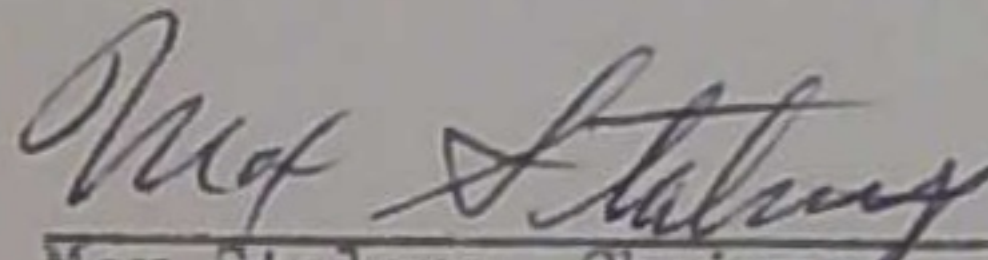
Mr. Mayo told the Board that the library had acquired many of Leavenworth's bound periodicals. They are being stored at the City Water Plant until we move into the new building. He also reported that the Childrens Department is having a book mark contest. The winners will receive books as their prizes. He reported that the library had received some complaints about books lately. He suggested that nothing should be done about them and the Board agreed.

Dr. Drury stated that he felt the plans for the new library should be publicized. He also said he thought that the time table presented by the architects should be speeded up. He felt that the Board should be prepared to do anything they can to avoid being a cause of further delay. Dr. Drury suggested that Chairman Stalcup meet with Skipper Williams and Buford Watson as soon as possible and discuss this.

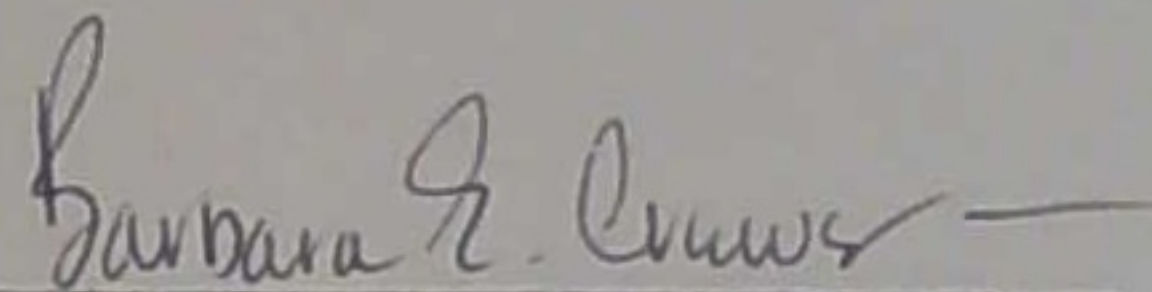
The Board discussed publication of the plans. They decided that they wanted a photograph taken of the architects model of the new library. The architects would then be allowed to decide whether the picture would appear in the Journal World.

Bills totalling \$13,993.96 were allowed by roll call.

The meeting was adjourned.


Max Stalcup, Chairman

Approved _____


Barbara E. Crews, Secretary

SPECIAL MEETING OF THE
BOARD OF DIRECTOS OF THE
LAWRENCE FREE PUBLIC LIBRARY

OCTOBER 30, 1970

A special meeting of the Board of Directors of the Lawrence Free Public Library was held in the City Manager's office at 3 p.m. on October 30, 1970.

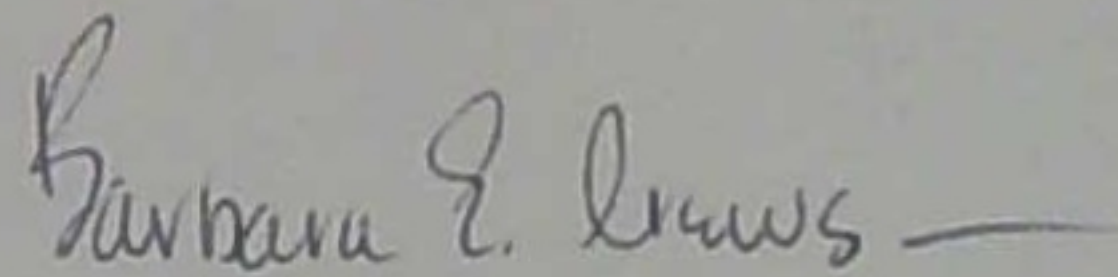
Present were: Chairman Max Stalcup, Skipper Williams, James Drury & Larry Flannery. Also present were City Mayor Don Metzler and City Manager Buford Watson.

The meeting was called to order by Max Stalcup.

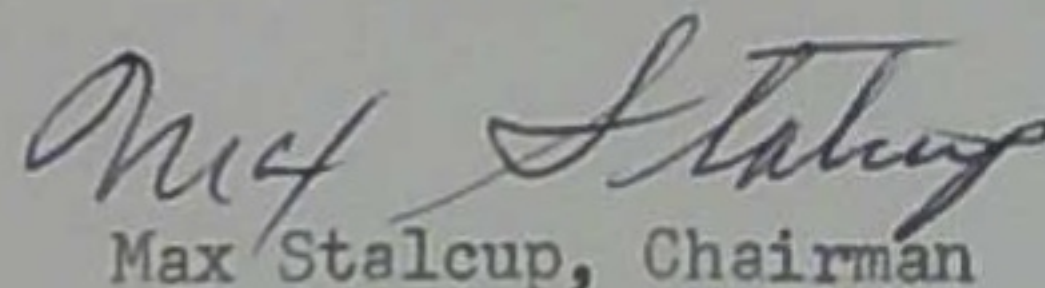
Among items discussed were demolition of the existing structures on the library site, schedule of completion of the new library, purchasing of library furnishings and equipment, the library's position under the new census figures & estimated cost of electricity in the new building under the current KPL rates. Wayne Mayo discussed a letter from Clifford Holland in Russell, Kansas requesting the Board to help in a move to bring public libraries under the more favorable MS-66 or municipal rates. A letter from the Salina Library Board was read requesting Lawrence take part in this project.

It was moved by Skipper Williams that the Board authorize the law firm of Eidson, Lewis, Porter, Fisher & Haynes of Topeka to file a complaint in the name of the Library Board with the State Corporation Commission in regard to the exclusion of the library from the MS-66 municipal rate schedule. Further, that the Lawrence Library join with other libraries involved in the complaint in sharing costs involved up to a maximum cost to the Lawrence Public Library of \$ 250. Seconded by Larry Flannery. Motion carried.

The meeting was adjourned.



Barbara E. Crews, Secretary



Max Stalcup, Chairman

Approved _____

FINANCIAL REPORT - LAWRENCE PUBLIC LIBRARY - Oct., 1970

	<u>Oct. '70</u>	<u>Oct. '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
Balance, January 1.....	-----	-----	6,611.61	3,430.32
Balance, October 1.....	44,884.80	35,883.90	-----	-----
RECEIPTS:				
Funds.....	-----	-----	121,340.00	112,128.00
Adult Books.....	145.34	40.64	1,016.74	5,759.51
Childrens Books.....	9.24	14.17	71.69	115.63
Overdues.....	565.78	503.83	5,380.89	5,474.92
Photo Copies.....	287.60	192.05	2,828.10	2,599.89
Library Supplies.....	1.05	-----	86.84	431.01
Library Materials.....	1.85	156.03	128.73	167.33
Adult Gifts.....	-----	15.00	13.63	113.37
Employee's Blue Cross.....	33.40	31.32	82.77	131.69
Employer's Blue Cross.....	-----	-----	-----	493.55
Periodicals.....	-----	11.50	11.48	11.50
TEL Funds.....	2,166.00	-----	23,826.00	-----
Full Time Salaries.....	-----	-----	-----	17,574.94
Social Security.....	-----	-----	-----	804.40
PERS.....	-----	-----	-----	734.20
Postage.....	-----	-----	16.09	416.96
Childrens Gifts.....	10.00	-----	106.50	8.94
Repairs and Equipment.....	-----	-----	-----	115.00
Perkins Fund.....	-----	-----	26.25	26.25
Provenor Fund.....	-----	-----	115.00	115.00
Bookmobile.....	-----	-----	200.00	200.00
Printing Supplies.....	-----	-----	-----	5.76
Welch Fund.....	-----	-----	23.30	22.70
Overdues Fund.....	-----	-----	23.30	22.70
More Fund.....	-----	-----	32.50	32.50
Binding.....	-----	-----	-----	2.23
Utilities.....	-----	-----	-----	27.47
Travel.....	-----	85.30	-----	235.30
Insurance.....	-----	27.00	-----	27.00
TOTAL RECEIPTS:	<u>3,220.26</u>	<u>1,076.84</u>	<u>155,329.81</u>	<u>147,797.75</u>
BALANCE AFTER RECEIPTS AND MORE EXPENDITURES:	<u>48,105.06</u>	<u>36,960.74</u>	<u>161,941.42</u>	<u>151,228.07</u>

	<u>Oct. '70</u>	<u>Oct. '69</u>	<u>Yr. to Date '70</u>	<u>Yr. to Date '69</u>
BALANCE FROM PAGE 1.....	48,105.06	36,960.74	161,941.42	151,228.07
EXPENDITURES:				
Salaries.....	5,692.44	5,141.13	56,153.24	54,112.02
Indian's Salary.....	304.23	278.30	3,019.16	2,677.07
Employee's Blue Cross.....	53.52	89.97	637.68	830.98
Employer's Blue Cross.....	186.75	122.21	1,689.10	1,322.34
Postage.....	105.00	80.00	1,075.53	916.09
Adult Books.....	1,639.77	1,491.56	19,433.07	16,664.77
Childrens Books.....	465.39	93.50	5,078.60	6,387.70
Periodicals.....	64.00	-----	2,379.23	2,208.83
Library Supplies.....	291.31	170.14	3,608.74	3,787.21
Binding.....	2.66	233.18	313.39	669.54
Building Supplies.....	40.50	10.17	454.87	528.98
Repairs and Equipment.....	3.56	156.58	1,564.52	4,220.01
Contingency.....	10.85	125.04	445.09	265.42
Travel.....	18.80	4.00	417.86	630.27
Photo Copies.....	74.95	123.98	379.37	2,343.16
Utilities.....	296.21	164.05	3,096.70	2,087.07
Federal Income Tax Withheld	827.90	877.00	8,942.90	9,765.60
Bank Collections.....	.89	.05	22.08	5.42
Library Materials.....	52.30	43.93	1,671.47	1,075.73
Insurance.....	-----	22.00	1,054.00	1,155.16
Bookmobile.....	-----	6.51	576.09	452.83
Social Security.....	-----	-----	6,339.66	6,346.25
Kansas Income Tax Withheld.	-----	-----	811.50	888.86
Employees KPERS.....	-----	-----	1,797.83	1,697.73
Employer's KPERS.....	-----	-----	2,741.71	2,461.59
Donor Fund.....	-----	175.00	264.00	175.00
TOTAL EXPENDITURES.....	10,131.03	9,408.30	123,967.39	123,675.63
BALANCE AFTER RECEIPTS AND EXPENDITURES.....	<u>37,974.03</u>	<u>27,552.44</u>	<u>37,974.03</u>	<u>27,552.44</u>

REGULAR MEETING

November 17, 1970

The Board of Directors of the Lawrence Free Public Library held its regular meeting on November 17 at 4:00 p.m. in the Board Room of the Library.

Members present were: Chairman Max Stalcup, Larry Flannery, Gene Matthews and Barbara Crews. Observer from the League of Women Voters was Mrs. Evelyn Hastings.

The meeting was called to order. The minutes which had previously been sent to the Board were approved.

Mr. Mayo gave the Financial Report and the Librarian's Report. The statistics for October were as follows:

Book Circulation.....	21,853	(244 less than 10-69)
Periodicals.....	240	
Records.....	913	
Reference Questions.....	480	
Films.....	61	
Book Stock.....	73,639	
Registrations.....	16,248	

Mr. Mayo reported that the Library was coming along well on the budget for 1970. He said that the Library had decided to join the Russell Library and a few others in trying to get the electricity rate lowered. We set a \$250.00 limit on our share of the attorney fees. He said we should be hearing something in the next few weeks. He reported that there had been 1,000 entries in the Library Book Mark contest. Summer Reading Program awards were given out during National Book Week. There were 1,720 children enrolled and 1,290 completed the program.

Mr. Flannery moved that the Library close at 1:00 p.m. on December 24 and remain closed until 10:00 a.m. December 28 for the Christmas holiday. Mrs. Crews seconded the motion. The vote was unanimous.

Mr. Mayo and Mr. Stalcup reported on the meeting they had with the Mayor and the City Manager. Mr. Watson said that the city expects the Library to become a separate tax body in 1972. The building completion date has been changed from September, 1972 to March, 1972. The city is letting contracts to start cleaning up the lot. The architects will select furniture and equipment on an hourly basis. They are in the process of making an estimate.

Mr. Flannery asked Mr. Mayo to present figures on how much Mr. Paine has been paid so far at the next meeting.

The Board decided to meet on the 2nd Tuesday of December, the 8th.

Bills totalling \$10,131.03 were approved by roll call.

Max Stalcup
Max Stalcup, Chairman
Barbara Crews
Barbara Crews, Secretary

Approved _____

THERE WAS NO BOARD MEETING IN DECEMBER, 1970.

THIS WAS DUE TO THE ILLNESS OF MR. MAYO AND

MR. STALCUP.